ARTIFACT SHEET

Enter artifact number below. Artifact number is application number + artifact type code (see list below) + sequential letter (A, B, C...). The first artifact folder for an artifact type receives the letter A, the second B, etc.. Examples: 59123456PA, 59123456PB, 59123456ZA, 59123456ZB

Indicate quantity of a single type of artifact received but not scanned. Create individual artifact folder/box and artifact number for each Artifact Type.		
	CD(s) containing com	
	Stapled Set(s) of Extra Doc Code: Artifact	a Color Drawings/Photographs Artifact Type Code: C
	CD(s) containing page and/or sequence l Doc Code: Artifact	<u>-</u>
	CD(s) with content una Doc Code: Artifact	specified Artifact Type Code: U
	Microfilm(s) Doc Code: Artifact	Artifact Type Code: F
	Video tape(s) Doc Code: Artifact	Artifact Type Code: V
	Model(s) Doc Code: Artifact	Artifact Type Code: M
	Bound Document(s) Doc Code: Artifact	Artifact Type Code: B
	Other, description: Doc Code: Artifact	Artifact Type Code Z